

# Dinsha Patel College of Nursing, Nadiad

## Annual committee meeting minute report

### Academic Year 2022-2023

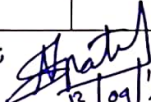
1. **Title of the Committee:** DPCN Alumni Association
2. **Date of Meeting:** 09<sup>th</sup> of each month
3. **Details of committee members:**

Sr. No.	Name	Designation in committee
1	Mr. Virendra Jain	Chairman
2	Mr. Nickson Das	Secretary
3	Mr. Nirmal Vaghela	Member
4	Mr. Swapnil Macwan	Member
5	Mr. Niral Patel	Member
6	Ms. Rashmi Limbachiya	Member
7	Ms. Prisca Parmar	Member
8	Ms. Divya Goswami	Member
9	Mr. Mikin James	Member
10	Ms. Prachi Ka. Patel	Member
11	Ms. Surbhi Chavda	Member

#### 4. Annual Report of Committee

S. No.	Date	Time	Venue	Brief agenda	Action Taken	Remarks
1	24/12/2022	11.45 am -12.15 pm	Chairman sir office	<ul style="list-style-type: none"><li>• To discuss about DPCN Alumni Meet for the academic year 2023</li><li>• To discuss about Venue for DPCN Alumni Meet</li></ul>	<ol style="list-style-type: none"><li>1. It was Discussed to plan and organize annual alumni meet for academic year 2022-23</li><li>2. It was discussed to find out the venue and proposed date was 18-01-2023</li></ol>	

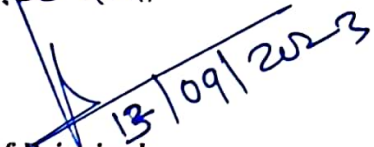
2	09/01/2023	9.00 am - 10.00 am	Director office	<ul style="list-style-type: none"> <li>To discuss about meeting and last meeting resolution</li> <li>To plan and decide date, venue and agenda for alumni get-to-gather for year 2023</li> </ul>	<ol style="list-style-type: none"> <li>It was discussed to find the venue</li> <li>Registration link to prepare for alumni meet</li> <li></li> </ol>
3	08/06/2023	12.00 pm - 01.00 pm	Nickson sir Office	<ul style="list-style-type: none"> <li>To appoint new secretary and handover the committee.</li> <li>To give all the soft copy data of DPCN Alumni Association to newly appointed secretary</li> <li>To give Keys and explain Documents               <ol style="list-style-type: none"> <li>F.D. Slip</li> <li>Membership Form</li> <li>Stationary (Stamps)</li> <li>Fee Receipts</li> </ol> </li> </ul>	<ol style="list-style-type: none"> <li>It was discussed and decided that new secretary of DPCN Alumni Association will be Mr. Niral Patel</li> <li>All the soft copy data of DPCN Alumni Association to be handover to Mr. Niral Patel by Mr. Nickson Das.</li> <li>All the key and files should be handover and given to Mr. Niral Patel F.D. Slip, Membership Form, Stationary (Stamps), Fee Receipts</li> </ol>

for;   
13/09/23

Signature of Committee Secretary

Date:

Time: 10:00 am.

Signature of   
Principal

DINSHA PATEL COLLEGE OF NURSING  
Date: Nadiad.

Time:

