



Inspired By Shri Santram Maharaj

Dinsha Patel College of Nursing, Nadiad

Managed by Mahagujarat Medical Society, Nadiad

Internal Quality Assurance Cell (IQAC)

Year 2021-22

Meeting no: 10

28/04/2022



Circular For Meeting



Inspired by Shree Santram Maharaj
DINSHA PATEL COLLEGE OF NURSING

Managed by: MAHAGUJARAT MEDICAL SOCIETY, NADIAD

College Road, NADIAD - 387 001. (Gujarat)

Phone : (0268) 2521500 | Email : dpcninfo@yahoo.com | www.dpcn.org.in



IQAC CIRCULAR

DPCN/IQAC/2021-22/10th Meeting/96

DATE: 27/04/2022

With due respect, we would like to invite members of IQAC- DPCN in 10th meeting of Internal quality assurance cell (IQAC) on 28/04/2022, Time: 11.00 am onwards at 1ST FLOOR Seminar Room, Dinsha Patel College of Nursing, Nadiad

Sr. no.	Particular	Designation	Name
1.	Advisor	Director	Dr. B.H.Shelat
2	Chairperson	Principal	Mr. Virendra Jain
3	A few senior administrative officers	Accounting Officer	Mr. Romesh Joshi
		Admin officer	Mr. Atit A. Shah
4	Member from the Management	Secretary	Shri. Anup Desai
5	Teachers (Nominee members from each department)	Department of Community Health Nursing	Mr. Kailash nagar
		Department of Medical Surgical Nursing	Ms. Sachi Christian
		Department of Child Health Nursing	Mrs. Dhara Vyas
		Department of Mental Health Nursing	Ms. Seema Boreasa
		Department of Obstetrics And Gynecological Nursing	Mrs. Paras Savalia
		Department of Information Technology	Mr. Chinmaybhai Joshi
		Department of Fundamental of Nursing including Nutrition	Mr. Nicksan Das
12	Nominee from Students for SNA	General Secretary	Ms. Ravina Patel
		Vice President	Mr. Nirmal Vaghela
13	Nominee from Students Alumni	Alumni	Ms. Rashmi Limbachiya
14	Nominees from Employers /Industrialists/stakeholders	Quality Management External Expert	Dr. Anil Sharma
15	Coordinator IQAC	Associate Professor	Mrs. Arpita Vaidya


Mr. Virendra Jain

Chairperson

Internal Quality Assurance Cell
Dinsha Patel College of Nursing
Nadiad.


Mrs. Arpita Vaidya

IQAC Coordinator
NAAC
Dinsha Patel College of Nursing
Nadiad.



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**Internal quality assurance cell (IQAC): Meeting -9
2021-22**

Date: 28/04/2022, Time: 11.00 AM.

Venue: 1st Floor Seminar room, DPCN Campus

Agenda

- | | |
|--------|--|
| IQAC 1 | Welcoming of the member by the IQAC coordinator |
| IQAC 2 | Minutes of last meeting of Date: <u>16/10/2021</u> |
| IQAC 3 | Annual planning for the year 2021-22 <ul style="list-style-type: none">a) Annual Calendarb) Academic calendarc) Department calendard) Faculty co-ordinatorship and class allotmente) Details of head of department and their team membersf) Laboratory in chargeg) Various committee in chargeh) Seating arrangementsi) IQAC: Criteria head and their team |
| IQAC 4 | Decide the various committee drafts (rules, regulation, planning and policy) for the year 2021-22 |
| IQAC 5 | Discussion regarding all program and class wise curricular planning: Micro planning, master rotation plan, clinical rotation plan, syllabus distribution and internal evaluation plan for the academic year: 2021-22 |
| IQAC 6 | Any other matter with the permission of the chair |

AGENDA NOTES OF THE INTERNAL QUALITY ASSURANCE CELL

MEETIN NO: 10(2021-22)
VENUE: 1st Floor, Seminar room
DATE: 28/04/2022
TIME: 11.00 A.M.

IQAC 1 Welcoming of the member by the IQAC coordinator

Mrs. Arpita K.Vaidya (IQAC - Coordinator) extended a hearty welcome to all the members of the Internal Quality Assurance Cell for its meeting.

The minutes brought forward as per agenda were taken for discussion and deliberation.

IQAC 2 Minutes of last meeting of Date: 15/09/2021

- Reporting about Internal & External Academic and administrative audit (AAA)
Of the academic year: 2020-21
- Reporting about Internal & external Financial audit of the academic year: 2020-21
- Reporting about Annual committee minutes report of year 2020-21
- Annual committee minutes report of year 2020-21
- Information about composition of IQAC for the year 2021-22

IQAC 3 Annual planning for the year 2021-22

Discussed and published following details for the new academic year 2020-21

- a) Annual Calendar
- b) Academic calendar
- c) Department calendar
- d) Faculty co-ordinatorship and class allotment
- e) Details of head of department and their team members
- f) Laboratory in charge
- g) Various committee in charge
- h) Seating arrangements
- i) IQAC: Criteria head and their team

IQAC 4 Decide the various committee drafts (rules, regulation, planning and policy) for the year 2021-22

IQAC guided and suggested each committee work, rules, regulation planning and policy. And final draft handover to each committee secretaries for the new academic year.

In new academic year total 19 committees as listed below:

Sr. No.	Name of committee
1	Advisory Committee/governing body
2	Admission committee/Admission Cell
3	Anti Ragging Committee
4	Cultural Committee
5	Green Audit Committee

6	Infrastructure Maintenance/Inventory Committee
7	Sports Committee
8	Research Cell
9	Guidance and Placement Cell (Students)
10	Library committee
11	Curriculum & Feedback Survey (Certificate Course)
12	Mentor-Mentee Committee
13	Examination & Result/Slow& advanced learner Committee
14	Disciplinary Committee/ Grievance committee
15	Scholarship Assistant Committee /SC, ST Cell
16	Student Nurse Association
17	National Service Scheme
18	Food, Fire and CCTV Safety committee
19	Women Development Cell W.D.C. Committee
20	DPCN Alumni association

IQAC 5 Discussion regarding all program and class wise curricular planning

Course coordinator for academic year: 2021-22:

- GNM course coordinator: Ms. Dhara Vyas
- Basic B.Sc Course coordinator: Mr. Kailash Nagar
- Post Basic B.SC Course Coordinator: Mr. Virendr Jain
- M.Sc Nursing Cpourse coordinator: Mrs. Arpita Vaidya

All above course coordinator presented below listed planning for

The academic year: 2021-22:

- Master rotation plan of the program
- Micro planning,
- Master rotation plan (particular class)
- Clinical rotation plan,
- Syllabus distribution
- Internal evaluation plan

IQAC 6 Any other matter with the permission of the chair

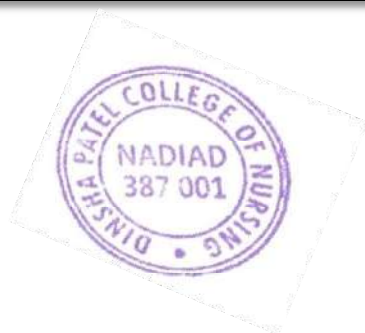
From the desk for the chairperson suggested increasing number of quality initiative activities to maintain high grade of quality with transparency to achieve our mission and vision of institute

Expert Suggestions:

- Expert suggested to focus on quality work by maintain accurate and complete documentation
- Motivated for hard work without expecting results, good work and enthusiasm will definitely give expected results.
- Given best wishes for NAAC peer team visit inspection.
- Strengthen curricular and extracurricular activities by organizing inter college and inter university competitions
- Meeting followed by light refreshment and after short break criteria head presented their work by presentation.

Internal quality assurance cell (IQAC): Meeting -10

Photographs



Meeting attended By



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10th meeting minutes of the Internal Quality Assurance Cell

Date: 28/04/2022, Time: 11.00 A.M

Minutes of the meeting of the **Internal quality assurance cell (IQAC)** for the academic year: 2021-22 held on Date: 28/04/2022, Time: 11.00 A.M am at 1ST FLOOR Seminar Room, Dinsha Patel College of Nursing, Nadiad, is being presented here under.

The following members attended the meeting.

Sr. no.	Particular	Designation	Name	signature
1.	Advisor	Director	Dr. B.H.Shelat	
2	Chairperson	Principal	Mr. Virendra Jain	
3	A few senior administrative officers	Accounting Officer	Mr. Romesh Joshi	
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Mr. Virendra Jain

Mrs. Arpita Vaidya
IQAC Coordinator
NAAC
Dinsha Patel College of Nursing
Nadiad.



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Mrs. Arpita Vaidya



Mr. Virendra Jain