

SR No.	Date Time	Name & Details of Complainer	Name of department	Applicant sign	Maintenance Supervisor sign	Results of maintenance work done	Principal sign	Remarks
7.	12/08/2020 10:00am	Mr. Niral Patel 1) Computer no. 13 and 25 are not working 2) Anti-virus installation	Computer lab	<i>[Signature]</i>	<i>[Signature]</i>	⇒ All the computers were checked by IT Manager and repaired	<input checked="" type="checkbox"/>	⇒ Work done
8.	20/8/2020 3:00pm	Ms. Paros Savaliya 1) Projector is not working in class of FY P.B.S. 2) Monitor is not working and requirement of big screen in MHN Hob office	HOD office OR department	<i>[Signature]</i>	<i>[Signature]</i>	⇒ Non-functional projector was repaired	<input checked="" type="checkbox"/>	⇒ To provide big screen after chairman approval
9.	30/8/2020	Ms. Sanjana Rathi 1) To keep new cupboard at POK lab, common room 2) To procure new furniture for Nutrition lab 3) To procure furniture work of Canteen	POK	<i>[Signature]</i>	<i>[Signature]</i>	⇒ Quotation was forwarded to Chairman for procurement of new furniture	<input checked="" type="checkbox"/>	⇒ New furniture in Canteen and Nutrition, POK lab to be done in next 15 days
10.	24/10/2020	Ms. Seema Bhatnagar	Nutrition Lab	<i>[Signature]</i>	<i>[Signature]</i>	⇒ Fan and tubelight were repaired	<input checked="" type="checkbox"/>	⇒ work done
11.	10/20/20	Tubelight & fan for nutrition Lab		<i>[Signature]</i>	<i>[Signature]</i>	⇒ Tubelight was repaired	<input checked="" type="checkbox"/>	work done
12.	24/10/2020	Ms. Shiny Patil Tubelight & fan in Community Lab	CHN Lab	<i>[Signature]</i>	<i>[Signature]</i>		<input checked="" type="checkbox"/>	



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SIR NO	Date Time	Name of Applicant	Details of complain	Name of Department	Applicant's sign	Maintenance Supervisor sign	Results' Maintenance work done	Principal sign	Remarks
13	26/10/2020 12:05pm	Ms. Anni Patel	- Tubelight, AC and Switchboard.	Computer Lab.			⇒ New tubelight and switchboard was fit		⇒ To span AC after Diwali
14	26/10/2020 (8:00pm)	Ms. Rashmi Limbadiya	- 2 new fans - 2 Tubelights not working. - Need new Switch board / holder	FON Lab			⇒ New LED lights, fans were put in FON lab		⇒ work done
(15)	25/10/2020 (8:00pm)	- Ms. Muskan christiana	- AC is not working	MHN.			⇒ Problem of MCR due to high voltage was solved		⇒ work done
16	8/12/2020 10:00 am	Ms. NEHA JARMAR	Chair not working.	OBG Staff Room			⇒ Chair balls were repaired		work done
17	14/12/2020		Water is leaking inside the wall and color wire for same wall.	Senior Nursing Tutor office			⇒ water leaking problem was solved on 21/12/2020		⇒ work done
18	13/11/2021		color work in computer Lab.	Computer Lab			⇒ Color patching work done on 21/11/2020		work done
19	16/11/2021		Wire of land line - It is broken, kindly repair.	Common Room			⇒ Done		work done



SR No	Date Time	Name details of complain	Name of Department	Applicant sign	Maintenance Supervisor sign	Results maintenance done	Principal sign	Remarks
20	29/11/2021	Side railing of auditorium found broken	MCAI	ref	ref	work done on 2/12/2021	[Signature]	Ujjayshar did work
21	21/2/2021	Water leaking from top of ground floor washroom	MUN	ref	ref	14 New tape by calling plumber from muni was fitted in washroom	[Signature]	Checked done
22	21/2/2021	Regular maintenance required of all curtains	MCAI	ref	ref	Mr. Girish from Natwar Shop was called and shower work to be start from tomorrow	[Signature]	
23	8/10/2021	Projector not Working in C.Y. B.Sc Nursing class. (Requirment of Fan) in		(Student Council) Felq.				
24	13/10/2021	Projector is not Working T.Y. GNM. FY GNM + Curtains out. + Focus out etc.		Honey Pannu [Signature]	contacts P. Pannu P.R. Tiwari 4/1/2022	-> Working properly, FY GNM. -> Projector stand not proper. (T.Y. GNM) - FY PBBSC -> Yellow Projector Problem.		
25	13/10/2021	T.Y. B.Sc (Final yr class) Fan stopped working. (Too much sunlight)		[Signature]				

