

Dinsha Patel College of Nursing, Nadiad

Annual committee meeting minute report

Academic Year 2020-21

1. Title of the Committee: Sports Committee

2. Date of Meeting: 5th of each month

3. Details of committee members:

Sr. No.	Name	Designation in committee
1	Prof. Virendra Jain	Chairman
2	Mr. Jyot Darji	Secretary
3	Mr. Pragnesh Patel	Member
4	Mr. Niral Patel	Member
5	Mr. Rohan Shan	Member
6	Ms. Kinjal Patel	Member

4. Annual Report of Committee

S. No.	Date	Time	Venue	Brief agenda	Action Taken	Remarks
1	09/10/2020	10.00am 11.00 am	Meeting Room	To Discuss about volleyball tournament and discuss last meeting agenda	Proposed date of tournament was select 24/25/26 November 2020.	
2	21/11/2020	12.00pm - 1.00 pm	Board meeting room	To discuss about rules and regulation of volleyball tournament with head coach, sport complex, Nadiad (Mr. Bhavin Desai)	Necessary instruction was given by Mr. Bhavin Desai.	
3	07/12/2020	11.00 am	Board meeting room	To discuss about volleyball tournament.	Due to COVID-19 Condition tournament kept hold till next gov guideline.	

4	08/03/2021	3.30pm to 4.00pm	Board meeting room	To discuss volleyball tournament updates.	To wait for permission. (Gov of Gujarat) Letter send to sport authority Gandhinagar for permission.
5	17/03/2021	3.30pm to 4.00pm	Board meeting room	To discuss volleyball tournament update.	Due to covid 19 volleyball tournament postponed. And It was decided by the core committee to give charge to Mr. Jyot Darji for vollyball tournament.
6	15/04/2021	4.00pm to 4.30	Board meeting room	To Handover change to Mr. Jyot Darji and discuss previous meeting agenda.	All Sport committee document handed over from Mr. Nickson Das to Mr. Jyot Darji
7	20/05/2021	3.30 pm to 4.00	Board meeting room	To Add More 2 faculty in Sport Committee and Discuss previous meeting agenda.	Ms. Jenny and Ms. Mansi Patel added in sport committee.
8	14/06/2021	3.30 pm to 4.00	Board meeting room	To Plan activity in sport.	Discusses to arrange sport event every Saturday.
9	09/08/2021	3.30 pm to 4.00	Board meeting room	To plan annual sport week and select date for sport week.	Organize sport week by 6 th September 2021. Prepare brief plan for event.
10	20/08/2021	2.30 pm to 3.00	Board meeting room	To discuss about schedule and amount for annual sport week.	Schedule prepared and take approval from principal sir.
11	28/08/2021	3.00pm3.30	Board	To discuss for place for sport	Annual sport week

			meeting room	week and planning .	will be organize at PWD Ground and DPCN Campus.	
12.	06/09/2021	3.00 pm - 3.30	Board meeting room	To prepare activity list with faculty discussed in previous meeting and give orders (food) for annual sport week.	Game list prepared with faculty name and food ordered.	

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Signature of Committee Secretary

Date: 8/10/21

Time:

Signature of Principal

[Handwritten signature]
08-10-2021

Date: 8/10/21

Time:

Dinsha Patel College of Nursing, Nadiad

Annual Committee Meeting Minute Report

Academic Year 2020-21

1. Title of the Committee: Cultural Committee
2. Date of Meeting: 5th of each month(As per Needed)
3. Details of committee members:

Sr No	Name of Member	Designation in committee
1	Dr.B.H.Shelat	Chairman(Fill July)
2	Mr.Virendra Jain	Chairman(From Aug)
2	Ms. Prakruti Patel	Secretary
3	Mrs. ArpitaVaidya	Member
4	Mrs.DharaVyas	Member
5	Mrs. NehaParmar	Member
6	Mr.Nickson Das	Member
7	Ms.Kinjal Patel	Member
8	Ms.Margi Patel	Member
9	Ms. RimpalVaghela	Member

4. Annual Report of Committee

S. No.	Date	Time	Venue	Brief agenda	Action Taken
1	05/10/2020	9:00 am- 10:00 pm	Director Office	<ul style="list-style-type: none">To discuss about NAAC cultural event	Organized NAAC cultural event on 12/2/2021 after 5 pm.
2	03/11/2020	9:00 am- 10:00 pm	Director Office	<ul style="list-style-type: none">To discuss about students practice NAAC cultural event.	Appointed Choreographer for all NAAC cultural events.
3	07/01/2021	9:00 am- 10:00 pm	Director Office	<ul style="list-style-type: none">To discuss about Date and time for NAAC cultural event	Probably date and finalized for NAAC cultural event.
4	08/01/2021	9:00 am-	Director	<ul style="list-style-type: none">To discuss about finalized NAAC	Acc.to telephonic talk with Choreographer Mr. Parth Patel

		10:00 pm	Office	<ul style="list-style-type: none"> cultural event To discuss about Appoint Choreographer for students dance practice 	the budget of whole events is 2300/-
5	05/02/2021	9:00 am-10:00 pm	Director Office	<ul style="list-style-type: none"> To discuss about proposed agenda for NAAC cultural event To discuss about felicitation of dignitaries during the events 	Finalized agenda for cultural evening on 12 th feb 2021. Felicitation of dignitaries done by plants in events.
6	05/03/2021	9:00 am-10:00 pm	Director Office	<ul style="list-style-type: none"> No any agenda due to covid-19 	
6	10/04/2021	9:00 am-10:00 pm	Director Office	<ul style="list-style-type: none"> No any agenda due to covid-19 	
7	26/05/2021	9:00 am-10:00 pm	Director Office	<ul style="list-style-type: none"> To discuss about organized online cultural activity. 	Organized online cultural activity on 13 th June 2021 20.
8	05/06/2020	9:00 am-10:00 pm	Director Office	<ul style="list-style-type: none"> To discuss about various them of each class activity 	Finalized the event and make one minut reels of dance videos according to them.
9	08/07/2021	9:00 am-10:00 pm	Director Office	<ul style="list-style-type: none"> No any agenda due to university and internal examination 	

Signature of ~~Committee~~ Secretary

Date: 11/9/2021

Time: 10:30 pm

Signature of Principal
PRINCIPAL

Date: DINSHA PATEL COLLEGE OF NURSING
NADIAD - 387 001

Time:



Dinsha Patel College of Nursing, Nadiad

Annual committee meeting minute report

Academic Year 2020-21

1. Title of the Committee: Student Nursing Association Committee
2. Date of Meeting: 15th of every month.
3. Details of committee members:

Sr. No.	Name	Designation in committee
1	Mr. Virendra Jain	Chairman
2	Mr. Neha Parmar	Secretary
3	Ms. Arpita Parekh	Member
4	Mr. Kailash Nagar	Member
5	Mr. Pragnesh Patel	Member
6	Mr. Nickson Das	Member
7	Ms. Dhara vyas	Member
8	Ms Nidhi patel (FY B.Sc.)	Student Representative
9	Ms.Janki Patel (TYGNM.)	Student Representative

4. Annual Report of Committee

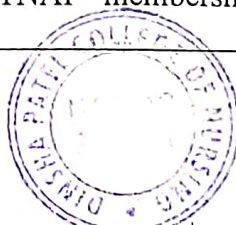
S. No.	Date	Time	Venue	Brief agenda	Action Taken	Remarks
1	19/9/2020	3.00 pm - 3.30 pm	Principal Office	1. To Decide the date of New SNA body 20-21 & upcoming event teachers day 3. To Be Finalize Academic Calendar Of SNA 20-21 4. To Discuss Annual Affiliation Fee From The Next Academic Year.& To Make SNA -TNAI Membership	Decided the date for new election has been made. Ms. Nidhi patel as VP and Mr. janki patel as GS. finalized the academic calendar of SNA 2020-21.	



				Forms Of Students. 5. To Discuss About Navaratri Garba Celebration At DPCN campus.	Confirm with chairman of SNA committee. As committee has decided to collect the affiliation fees from new academic year is 850rs. finalized the calendar which are the programme will be held during new academic year.
2	11/12/2020	2.00 pm - 2.30 pm	Principal Office	<ol style="list-style-type: none"> 1. to discuss & make SNA -TNAI Membership forms of FY BSC and FY GNM students 2. To finalize the approximate budget of annual sports day 20-21 3. To discuss /finalize memento for the rankers students from SNA 20-21 4. To make plan budget from 1st January to 31st December 2021 	SNA BODY selection date is finalized , teachers day - programed is finalized. memento has been decided for ranker students. finalized the annual budget for sports 2020 by committee members.
3	11/02/2021	3.00 pm - 3.30 pm	Principal Office	<ol style="list-style-type: none"> 1. to discuss regarding registration to SNA TO TNAI OF 1ST BSC AND 1ST GNM 2. to discuss regarding 	General election will done by committee of 4 people. Discussed about



				<p>NSS camp , money 40,000 cheque give to mr. kailash nagar</p> <p>3. to discuss regarding deposition of money of library transfer to SNA account (kotadiaya charitable trust money books)</p>	<p>annual Sports Day, budget for the programe will be decided by the core committee</p>
4	11/03/2021	3.00 pm - 3.30 pm	Principal Office	<p>To discuss about SNA to TNAI membership at Delhi – headquarters</p> <p>To discuss about SNA fine collection from students.</p>	<p>Students were informed about fees of SNA to TNAI membership and told them how to fill the forms given demo.</p> <p>total 14+46students are there for both GNM & BSC</p> <p>-Counted SNA fine fund of students, entry has been made.</p>
5	10/05/2021	3.00 pm - 3.30 pm	Principal Office	<p>To discuss about upcoming event 12th may nurses' day celebration -2020</p> <p>To discuss regarding money to give to atithbhai about yoga mattress for yoga exam and all expenditure.</p>	<p>-It was decided by the SNA committee ,Rs. 1000 have to give for celebration. One video has been made and publish on social media.</p>
6	16/06/2021	3.00 pm - 3.30 pm	Principal Office	<p>To discuss about upcoming event Doctors day in campus</p> <p>To discuss regarding update for SNA to TNAI membership</p>	<p>It was decided by committee 3500 rs. Has given from committee . small function and</p>



				work.	greeting card will be made and distributed to doctors at affiliated hospitals by the staff of DPCN
7	21/09/2021	3.00 pm - 3.30 pm	Principal Office	<ol style="list-style-type: none"> 1. To discuss about SNA-TNAI membership card for first year students.& make annual report of income-expenditure of 2020-21 2. To be discussed about SNA-TNAI membership Card , correction in the names and address list make it and send to TNAI by mail . 3. to make proposed budget of 1st august to 30st june 2020-21 4. To review about the performance for the academic year 2020-21 	<p>Follow up of TNAI CARDS at Delhi.</p> <p>Teachers TNAI card is Arrived.</p> <p>Made the report of annual income – expenditure .</p> <p>- List of corrected names is sent to TNAI ,DELHI.</p> <p>Prepared budget of upcoming year 2020-21</p> <p>last meeting with chairman sir will be held .Review will be done the entire activities for 2020-21</p>

Signature of Committee Secretary: Ms.Neha Parmar

Date:11/09/2020

Time: 4 pm

Signature of IQAC Coordinator:



Signature of Principal

Date: PRINCIPAL

DINSHA PATEL COLLEGE OF NURSING
NADIAD - 387 001

Dinsha Patel College of Nursing, Nadiad

NSS Committee Annual Meeting Minute Report

Academic Year 2020-21

1. Title of the Committee: National Service Scheme unit
2. Meeting Date:- Every month on 16 date
3. Details of committee members:

Sr. No.	Name	Designation	Designation in Committee	Mobile No.
1	Mr. Virendra Jain	Principal	Chairperson	7567660166
2	Mrs. Arpita Vaidya	Vice-Principal	Member	--
3	Mr. Kailash Nagar	Asst. Prof.	Secretary (NSS Program Officer)	9509323044
4	Mrs. Neha Parmar	Asst. Prof.	Member	8128965608
5	Ms. Nickson Das	Asst. Prof.	Member	9173190661
6	Mr. Jyot Darji	M.Sc. N. Tutor	Assistant P.O.	-
7	Ms. Ami K	Nursing Tutor	Member	--
8	Ms. Nikita B.	Nursing Tutor	Member	--
9	Ms. Unnati B.	Nursing Tutor	Member	--

4. Annual Report of Committee

S. No.	Date	Time	Venue	Brief agenda	Action Taken
1	17/9/2020	3.00 pm - 4.00 pm	Principal Office	To discuss about NSS Orientation program and to celebrate NSS establishment day celebration. To discuss about Gandhi Jayanti & Sardar Patel Jayanti Celebration.	<ul style="list-style-type: none">➤ Discussed that NSS day will be celebrated on 24 September 2020, due to covid-19 situation orientation program will be organized online.➤ To observed NSS day and orientation of the new NSS volunteer Webinar will be organized on.➤ Resource person will be Dr. Jagruti Suvera (NSS Program Coordinator, SP University)➤ Discussed that 151th Birth anniversary of Mahatma Gandhi Ji will be observed on 02nd October . Due to impact of COVID-19 the celebration activities will be limited and will observed with limited people with maintain appropriate social distance.

					<ul style="list-style-type: none"> ➤ The program will be start with Mahatma Gandhi Ji favorite prayer song Vaiṣṇava jana to tene kahiye, followed by garland statue of Gandhi ji and lightening the lamp. ➤ 145th Birth anniversary of Sardar Vallabhbai Patel will be observed on 31st October. Garland statue of Sardar Patel and lightening the lamp.
2	27/11/2020	11.30 Am 12.00 Pm	Principal Office	<p>To prepare list of the New NSS Volunteers list.</p> <p>To maintain Volunteer Enrolment register.</p> <p>To discuss about enrolment year change.</p> <p>To welcome new member in committee.</p>	<ul style="list-style-type: none"> ➤ Discussed that list of the new NSS volunteers will be prepared. ➤ Volunteers Enrolment register will be update after registration of the new NSS Volunteers. ➤ Discussed that from the current academic year, the enrollment of the new NSS volunteers will be change, now second year and third year B.Sc. nursing students will be volunteers and every year second year students will be go for 07 days Special Camp. ➤ First year B.Sc. nursing students will not be registered as the NSS Volunteers because of long period of admission process. ➤ Did welcome of the new Committee member Mr. Jyot Darji as Assistant NSS program Officer.
3	18/01/2021	3.00 pm - 4.00 pm	Principal Office	<p>To discuss about welcome of the NAAC peer team by NSS.</p> <p>To purchase required items for NAAC peer team welcome</p> <p>To prepare NSS Activities PPT for NAAC Presentation</p>	<ul style="list-style-type: none"> ➤ Discussed that NAAC peer team welcome and escort will be done by NSS Volunteer with band, march past. ➤ Required items list will be prepare and will be purchased. ➤ NSS program officer will prepare NSS activities PPT for presentation in front of NAAC peer team. ➤ Due to covid-19 pandemic situation and lock down imposed

				To discuss about NSS 07 days Special Camp	by the government this year NSS 07 day's Special camp will be on hold.
				To discuss about Republic day celebration	➤ Discussed that republic day will be celebrated along with JS Ayurveda Mahavidyalaya at JSAM campus. All planning will be done in collaboration with JSAM NSS unit.
4	15/03/2021	9.00am - 10.00 am	Principal Office	To discuss about welcome of the Dandi march members at Nadiad on 16/03/2021	➤ Discussed that welcome ceremony of the Dandi march members will be done on 16/03/2021 at 7.30 am , on Dandi path road at main entrance gate of the college and distribution of the water bottle, Amul milk and cookies to the all dandi march members.
5	01/04/2021	11:30am - 12:00 pm	Principal Office	To review previous year activities and finical status To prepare upcoming year academic calendar	➤ Discussed about previous financial year status. Due to covid-19 pandemic NSS grant was not received, and rupees 6000 balance in NSS bank account. External audit will be done next academic year. ➤ NSS program officer will prepare NSS activities calendar and circulate to all respective departments within one week
6	01/06/2021	10:00am - 10:30am	Principal Office	To discuss about blood donation camp on 13 June. To discuss about international yoga on 21 st June.	➤ Discussed that due to covid-19 pandemic this year blood donation camp cannot be organized. ➤ International Yoga Day will be celebrated on 21 st June at DPCN campus. Where faculties and TY GNM students will take part in the yoga exercise session.
7	02/08/2021	11:00am - 12:00pm	Principal Office	To discuss about 15 august program celebration	➤ Discussed that 75 th Independence day will celebrated on 15 august at 9:00am, Flag hoisting will be done by Ms. Ripal Parera and chief guest will be Shri B.T. Desai (Chairman MMS).
8	4/09/2021	11:00am - 12:00pm	Principal Office	To discuss about celebration of NSS Day and Poshan Maah.	➤ Discuss that NSS establish day will be celebrate on 24 September along with Sardar Patel university as Gujarat State Level NSS program at Kutch. ➤ Poshan Maah will be observed at SalunPHC and Anganwadi

					<p>centre, where following activities will be done</p> <ul style="list-style-type: none"> ✓ Under five children's Anthropometric Assessment. ✓ Nutritional cookery program (Sukadi Will be prepare) ✓ Health education about malnutrition prevention ✓ Fruit tree plantation ✓ Education about kitchen garden ✓ Yoga and PT training
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Signature of Committee Secretary

**Programme Officer
National Service Scheme Unit
Dinsha Patel College of Nursing
Nadiad - 387 001.**



Signature of Principal

**Principal
National Service Scheme Unit
Dinsha Patel College of Nursing
Nadiad - 387 001.**