

Dinsha Patel College of Nursing, Nadiad

Annual committee meeting minute report

Academic Year 2019-20

- 1. Title of the Committee:** Student Nursing Association Committee
- 2. Date of Meeting:** 18th of bimonthly
- 3. Details of committee members:**

Sr. No.	Name	Designation in committee
1	Mr. Virendra Jain	Chairman
2	Mr. Neha Parmar	Secretary
3	Ms. Arpita Parekh	Member
4	Mr. Kailash Nagar	Member
5	Mr. Pragadesh Patel	Member
6	Mr. Nickson Das	Member
7	Ms. Pragna Patel	Member
8	Ms Nilam Prajapati (FY B.Sc.)	Student Representative
9	Mr. Bhargav Macvan (FYB.Sc.)	Student Representative

4. Annual Report of Committee

S. No.	Date	Time	Venue	Brief agenda	Action Taken	Remarks
1	19/9/2020	3.00 pm - 3.30 pm	Principal Office	1. To Discuss About State Level SNA Conference , Baroda, Kelanpur And National Level Conference Of SNA , At Koimbtur .T.N From 2-6 November, 2019 2. To Decide the date of New SNA body 2019-20 & upcoming	discussed regarding SNA conference 2019-20. Total 27 students with teacher has participated in the conference. Decided the date for new election has	

				<p>event teachers day</p> <p>3. To Be Finalize Academic Calendar Of SNA 2019-20</p> <p>4. To Discuss Annual Affiliation Fee From The Next Academic Year.& To Make SNA –TNAI Membership Forms Of Students.</p> <p>5. To Discuss About NavaratriGarba Celebration At DPCN On Date 9/10/2019</p>	<p>been made.</p> <p>Ms. NilamPrajapatias VP and Mr. BhargavMacvanas GS.</p> <p>finalized the academic calendar of SNA 2019-20. Confirm with chairman of SNA committee.</p> <p>As committee has decided to collect the affiliation fees from new academic year is 850rs.</p> <p>finalized the calendar which are the programme will be held during new academic year.</p> <p>incharge of navratri celebration was Ms. Pragna Patel.</p>	
2	16/12/2019	2.00 pm - 2.30 pm	Principal Office	<p>1. To discuss and get the feedback of conference , kelanpur, Vadodara</p> <p>2. to discuss& make SNA –TNAI Membership forms of FY BSC and FY GNM students</p> <p>3. To finalize the approximate budget of</p>	<p>SNA BODY selection date is finalized , teachers day programed is finalized.</p> <p>-discussed and feedback given to director and principal sir for state</p>	

				<p>annual sports day 2019-20</p> <p>4. To discuss /finalize memento for the rankers students from SNA 2019-20</p> <p>5. To make plan budget from 1st January to 31st December 2020</p>	<p>level conference 2019-20.there are 4 students who got 1st rank in different competition. And 2nd price got by 2 students. Our Mr. BhargavMacvan was elected as programme chairman of Gujarat SNA Branch. momento has been decided for ranker students. finalized the annual budget for sports 2020 by committee members.</p>	
3	11/02/2020	3.00 pm - 3.30 pm	Principal Office	<p>1. to discuss regarding registration to SNA TO TNAI OF 1ST BSC AND 1ST GNM</p> <p>2. to discuss regarding NSS camp , money 40,000 cheque give to mr. kailash nagar</p> <p>3. to discuss regarding deposition of money of library transfer to SNA account (kotadiaya charitable trust money books)</p> <p>4. To Collect Annual Sports Meet 2019-2020</p>	<p>General election will done by committee of 4 people.</p> <p>Discussed about annual Sports Day, budget for the programe will be decided by the core committee Advanced 40,000 rs. Given to Mr. kailash Nagar for organizing the NSS camp. But later on money has not given.</p>	

				<p>Expected Expenditure From Mr. Nickson Das And Pass By All The Committee Members.</p>	<p>SNA unit has received 8235rs. On 29/10/2020 from the admin department. For the maintenance of library books and welfare activities. on the same date SNA unit has received the amount of rs. 54,700 from kotadiya charitable trustas deposit amount by the students.it will be refund as per policies. SNA unit has received the details of expenditure of annual sports day that was rs. 57,310. it is passed by core committee of SNA</p>	
4	11/03/2020	3.00 pm - 3.30 pm	Principal Office	<p>To discuss about SNA to TNAI membership at Delhi – headquarters</p> <p>To discuss about SNA fine</p>	<p>Students were informed about fees of SNA to TNAI membership and told them how to fill the</p>	

				collection from students.	forms given demo. total 108 students are there for both GNM & BSC -Counted SNA fine fund of students, entry has been made.	
5	10/05/2020	3.00 pm - 3.30 pm	Principal Office	To discuss about upcoming event 12 th may nurses' day celebration -2020 To discuss regarding money to give to atithbhai about yoga mattress for yoga exam and all expenditure.	-It was decided by the SNA committee ,Rs. 1000 have to give for celebration. One video has been made and publish on social media. -rupees 900 is given for yoga mattress	
6	16/06/2020	3.00 pm - 3.30 pm	Principal Office	To discuss about upcoming event Doctors day in campus To discuss regarding update for SNA to TNAI membership work.	It was decided by committee 1000 rs. Has given from committee . small function and greeting card will be made and distributed to doctors at affiliated hospitals by the staff of DPCN	
7	21/09/2020	3.00 pm - 3.30 pm	Principal Office	1. To discuss about SNA-TNAI membership card for first year students.& make annual report of income -expenditure of 2019-20 2. To be discussed about SNA-TNAI membership	Follow up of TNAI CARDS at Delhi. Teachers TNAI card is Arrived. Made the report of annual income – expenditure .	

				<p>Card , correction in the names and address list make it and send to TNAI by mail .</p> <p>3. to make proposed budget of 1st august to 30st june 2019-20</p> <p>4. To review about the performance for the academic year 2019-20</p>	<p>- List of corrected names is sent to TNAI ,DELHI.</p> <p>Prepared budget of upcoming year 2019-20</p> <p>last meeting with chairman sir has been held. Reviewed the entire activities for 2019-20..</p>	
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Signature of Committee Secretary: Ms.Neha Parmar

Date:22/09/2020

Time: 4 pm

Signature of IQAC Coordinator:

Signature of Principal

Date: