

Dinsha Patel College of Nursing, Nadiad

Annual committee meeting minute report

Academic Year 2019-20

1. **Title of the Committee:** Infrastructure and Maintenance Committee

2. **Date of Meeting:** 11th of each month

3. **Details of committee members:**

Sr. No.	Name	Designation in committee
1	Dr. B.H. Shelat	Chairman
2	Mr. Nickson Das	Secretary
3	Mr. Virendra Jain	Member
4	Ms. Arpita Vaidya	Member
5	Mr. Pragnesh Patel	Member
6	Ms. Khushbu Patel	Member
7	Mr. Niral Patel	Member
8	Mr. Rohan Shah	Member
9	Mr. Harsh Patel (TY B.Sc.)	Student Representative
10	Mr. Bhargav Macwan (S Y GNM)	Student Representative

4. **Annual Report of Committee**

S. No.	Date	Time	Venue	Brief agenda	Action Taken	Remarks
1	13/11/2019	9.00 am - 10.00 am	Director office	To discuss about Annual Sports Meet 2019-20 venue and events	To involve Swedish guest in sports event and to make arrangements of T-shirt for guest	
2	10/12/2019	9.00 am - 10.00 am	Director office	1. To discuss about Annual Sports Meet 2018-19 venue and events 2. GNCC cricket tournament at Sumandeep university	It was decided to invite Shri Dipak Kulshreshta (ELMS), Mr. Mansukh and Mr.	

					Hardik as guest	
3	11/01/2020	9.00 am - 10.00 am	Director office	To discuss about Annual Sports Meet 2019-20	All guest were invited and MOC for the events were finalized.	
4	10/02/2020	9.00 am - 10.00 am	Director office	1. To discuss about Annual Sports Meet 2. To propose and approve expenditure of sports	Expenditure was shown approved in the committee unanimously and discussion was made to plan Dinsha Patel Volleyball tournament	
5	11/03/2020	9.00 am - 10.00 am	Director office	To discuss about Volleyball tournament in academic year 2019-20	It was decided to organize Dinsha Patel Volleyball Tournament after arrival of Shri Dinsha Patel from USA	
6	09/10/2020	9.00 am - 10.00 am	Director office	To discuss about Volleyball tournament	Proposed dates were 24-26 November	

Signature of Committee Secretary

Date:

Time:

Signature of Principal

Date:

Time: