

DINSHA PATEL COLLEGE OF NURSING, NADIAD

NATIONAL ASSESSMENT AND ACCREDITATION PROJECT (NAAC)

1. **Title of the committee:** Examination and Result Committee

2. **Details of committee members:**

SR. No.	Name of	Designation in committee
1.	Mr. Virendra Jain, Principal	Chairman
2.	Ms. Dhara Vyas, Assistant Professor	Secretary
3.	Mrs. Arpita Vaidya, Vice-Principal	Member
4.	All class coordinator	Member
5.	Mr. Atit Shah	Member

3. **Objective of Committee:**

The broad objectives of examination and result Committee are to:

1. To help the smooth conduct of exams in the institute
2. To maintain and keep all records related to examination and result.
3. To maintain uniformity in Examination.

4. **Strategies/Policies for attainment of objectives**

1. Examination committee is an apex body of the institute which is headed by examination in charge (co-ordinator).
2. The main functions of this committee are to carry out examination, publish result of the students.
3. Documentation For the purpose of improvement in result of students and improvement of examination system.

5. **RULES AND REGULATIONS**

GNM course (GNC rules):

1. A candidate must have 100% attendance in each of the clinical areas.
2. The records of practical experience are to be updated periodically.
3. Minimum pass marks should be 50% in each of the theory and practical paper separately.
4. If a candidate fails he/she can be promoted to next year.
5. A candidate can take any number of attempts with a condition that maximum period allowed is 6 years. However all previous papers need to be cleared before appearing in the final

examination.

6. No institution shall submit students average internal marks more than 75%.

Bsc(n) course (S.P. University):-

1. a candidate must have minimum of 80 % attendance in theory and practical in each subject for appearing for the examination.
2. Minimum pass marks shall be 50% in each of the theory and practical paper sepretly.
3. If a candidate fails he/she can be promoted to next year. However all previous papers need to be cleared before appearing in the final examination.
4. The maximum period to complete the course successfully should not exceed 8 years.
5. On completion of internship, internal assessment of 100 marks should be sent to the University for Inclusion in the mark sheet.
6. No institution shall submit students average internal marks more than 75%.

Pbbsc(n) course (s.p.university)

1. A candidate must have minimum of 80 % attendance in theory and practical in each subject for appearing for the examination.
2. Minimum pass marks shall be 50% in each of the theory and practical paper sepretly.
3. A candidate has to secure minimum of 33 % in qualifying subjects for passing.

Msc (n) course (s.p.university)

1. Minimum pass marks shall be 50% in each of the theory and practical paper sepretly.
2. A candidate must have minimum of 80 % attendance in theory and practical in each subject for appearing for the examination.
3. Maximum number of attempt permitted for each paper is 3 including first attempt.
4. The maximum period to complete the course successfully should not exceed 4 years.
5. If a candidate fails in either theory or practical he/she has to reappear for the both theory and practical paper

7. Distribution Of Work Among Committee Members

Sr. No.	Faculty Name	Role and Responsibility
1	Mr. Virendra Jain(chairman)	Overall supervision of work progress and guidance Incharge of msc(n) cource examination and result
2	Mrs. Dhara Vyas (secretory)	Documaintation (record and report) and Maintain register Each and every classes exam schedule and result file maintain.
3	Mr. Atit Ahah	Examination related office work.
4	Mrs. Kiran Doliya	Incharge of gnm cource examination and result
5	Mrs. Neha parmar	Incharge of bsc(n) cource examination and result
6	Mrs. Paras Savaliya	Incharge of pbbsc(n) cource examination and result

8. List of Records

1. Examination meeting register.
2. Examination file (course wise): Examination Schedule and Circular
3. Result file (course wise): Results of Internal Assessment, Final Internal Marks, University Results with Rank
4. List of Advance Learner and Low Performer students after 1st Term Test.
5. File of Certificates/Award to advance learner
6. Examination Grievance Register Entry
7. Applications of Reassessment in Council or University Examination
8. Repeater Students File

9. Activities:

1. Planning term test for all academic years
2. Maintain records of result
3. Reassessment process
4. Supplementary examination