

Dinsha Patel College of Nursing, Nadiad

Disciplinary committee meeting minute report

Academic Year 2019-20

1. **Title of the Committee:** Disciplinary Committee
2. **Date of Meeting:** 23rd of Aug./Sep./Dec./Feb./Mar./May/July month
3. **Details of committee members:**

Sr. No.	Name	Designation in committee
1	Mr. Virendra Jain	Chairman
2	Mrs. Paras Savaliya	Secretary
3	Mrs. Arpita Vaidya	Member
4	Mrs. Dhara Vyas	Member
5	Mr. Sapan Macwan	Student Member (S.Y.M.Sc)
6	Mr. Swapnil Christian	Student Member (Fourth Year B.Sc)
7	Mr. Hardik Parmar	Student Member (S.Y.P.B.B.Sc)
8	Mr. Bhargav M.	Student Member (T.Y.GNM)

4. Annual Report of Committee


Sr. No.	Date	Time	Venue	Brief agenda	Action Taken	Remarks
1	02/12/2019	3:30 – 4:00 PM	Principal Office	<ul style="list-style-type: none">• To inform all class Coordinators to take surprise clinical rounds• Finalize policy for fine and punishment for in-disciplinary acts.• To collect affidavits of College rules and regulation from all First Year (2019-20) class coordinators• To collect affidavits of regular attendance of program from First Year Post Basic B.Sc. and M.Sc. (2019-20) class coordinators• To report about misconduct of F.Y.B.Sc. student for copying signature of tutor in practical record book	<ul style="list-style-type: none">• Policy of in-disciplinary act put on notice board.• Affidavits are collected• Class Coordinators are informed to make circular for fine <p>Resolution: Called to student's parents and did face to face meeting, taken apology and assurity letter from students that this type of misbehavior will not be repeated and pending assignment will be submitted within a week.</p>	

2	10/02/2020	3:00-3:30 PM	Principal Office	<ul style="list-style-type: none"> To inform all class coordinators that policy for fine of indisciplinary act displayed on notice board To discuss any disciplinary issue reported in last month 	<ul style="list-style-type: none"> No any In-disciplinary issue reported in last month 	
3	17/07/2020	3:00-3:30 PM	Principal Office	<ul style="list-style-type: none"> To collect pending affidavits of college rules and regulations To discuss any disciplinary issue reported in last month during lockdown. 	<ul style="list-style-type: none"> F.Y.GNM and F.Y.B.Sc. Class Coordinators have submitted affidavits No any In-disciplinary issue reported in last month 	
4	31/08/2020	12:00-12:30 PM	Principal Office	<ul style="list-style-type: none"> To discuss regarding board for college rules and regulations 	<ul style="list-style-type: none"> Final Decided rules & regulation has been forwarded by mail to Ms. Sachi Christian to prepare a board. 	

Signature of Committee Secretary

Date:

Time:


Mr. Virendra Jain
Principal
Mob. 7567 660 166
 PRINCIPAL
 DINSHA PATEL COLLEGE OF NURSING
 NADIAD - 387 001.

