



INSTITUTIONAL RESEARCH CELL COMMITTEE MEETING MINUTES 2018-19

Date: 05/02/2019

Time: 09:00 To 10:00 AM

Agenda of the meeting:

1. To discuss regarding policy for research and malpractice in research
2. To discuss on thesis (research) format
3. To discuss on:
 - Academic misconduct panel (AMP)
 - Plagiarism disciplinary authority (PDA)
 - Institutional Ethical Committee (IEC)
4. To submit schedule of departmental research activity and make a circular
5. To discuss on approved journals for research publication
6. To do re-circular for PG faculties for departmental research project (Dated : 09/07/2018)
7. To discuss regarding CNE/Conference/Endowment Chair session on research topics for current academic year 2018-19.
8. To ask for plagiarism software.

Meeting Attended By:

Sr. No.	Name of the faculty	Designation
1	Dr. B.H.Shelat	Director
2	Mr. Virendra Jain	Principal HOD Medical and Surgical Nursing Department
3	Mrs. Arpita Vaidya	Vice-Principal
4	Mr. Trilok Sompura	IQAC Coordinator, HOD Community Health Nursing Department
5	Mrs. Paras Savaliya	HOD Obstetrics and Gynecological Nursing Department
6	Mrs. Dhara Vyas	HOD Child Health Nursing Department

Proceeding of meeting:

- Committee has advised to adopt code of ethics and conduct for research and plagiarism which is provided on UGC website.
- Advised to give heading that Dinsha Patel College of Nursing, Nadiad is following:

A. Code of Ethics for research

“Guidelines and code of ethics for responsible conduct of research given by UGC”

Code of Ethics for research which includes;

Matters of ethical concerns in research –

- Plagiarism
- Use and misuse of data
- Ownership of and access to data
- Authorship and other publication issues
- Conflict of interest
- Obligation to report
- Responsibilities of a research investigator



- Responsibilities to funding agencies

B. Rules regarding plagiarism

“Rules of plagiarism at Dinsha Patel College of Nursing, Nadiad is formed as per rules given by UGC and followed by Sardar Patel University, V.V.Nagar, Anand.”

Rules regarding plagiarism which includes;

- What is plagiarism?
- Self-plagiarism
- Methods for curbing plagiarism
- Exemptions
- Tolerance of plagiarism
- Reporting of plagiarism and procedure to be followed
- Penalties for students
- Penalties for faculty/staff/researcher
- Plagiarism verification form
- Self plagiarism exclusion certificate from guide
- Certificate of self plagiarism

C. Research Project/ Thesis format

IQAC and Research Coordinator has checked following formats and approved as a final:

- Process of execution of new research work
- Format of progress report
- Synopsis/Research Proposal format
- Thesis format

Action Taken Report:

- Code of conduct for research, Policies for malpractice in research and Plagiarism Rules and Regulations are formed as per guidance of committee and duly signed by Director Dr. B.H.Shelat sir and Principal Mr. Virendra Jain Sir on 25th March, 2019.
- All UG and PG faculties have signed in circular which has been done on 27th March, 2019 for departmental research submission.
- Request letter for constitution of IEC has been forwarded to Director Dr. B.H.Shelat sir on 4th April, 2019.
- Soft copy of Web-of-science, Scopus and UGC enlisted journals with fees for publication has been circulated amongst faculties on 15th May, 2019.
- Application forwarded through IQAC Coordinator for plagiarism software requirement.
- Scientific programme like CNE/Conference/Seminar/Endowment chair session is postponed for next academic year 2019-2020.

PRINCIPAL
DINSHA PATEL COLLEGE OF NURSING
NADIAD - 387 001.

