

Dinsha Patel College of Nursing, Nadiad

Annual committee meeting minute report

Academic Year 2018-19

1. Title of the Committee: CULTURAL Committee
2. Date of Meeting: 19th of each month
3. Details of committee members:

Sr. No.	Name	Designation in committee
1	Dr. B.H. Shelat	Chairman
2	Mrs. Shefali makwana (secretory)	Secretary
3	Mr. Virendra jain	Member
4	Mrs. Arpita vaidhya	Member
5	Mrs. Dhara vyas	Member
6	Mrs. Hetal Gandhi	Member
7	Ms. Dhruvini patel	Member
8	Ms. Pragna patel	Member
9	Mr. Dhruv Patel (second year Bsc student)	Student Representative
10	Ms. Drasti patel (third year Bsc)	Student Representative

4. Annual Report of Committee

S. No.	Date	Time	Venue	Brief agenda	Action Taken	Remarks
1	20/8/2018	9.00 am - 10.00 am	Director office	To introduce new members in committee and discuss about objectives, policies and rules & regulations of committee To discuss about upcoming event	Prepared objectives, policies and rules & regulation of committee discuss about teacher's day will be celebrated by final year bsc nursing students.	
2	19/9/2018	9.00 am - 10.00 am	Director office	To discuss about upcoming event (JCI garba & folk)	Choreographer is decided Give follow up to sir about the event	
3	4/10/2018	9.00 am - 10.00 am	Director office	To give updates about the JCI garba & folk. To discuss about upcoming event (Navratri celebration)	Budget, food menu and guest of navratri is decided. Invitation process should be done as soon as possible.	
4	19/11/2018	9.00 am - 10.00 am	Director office	To discuss about upcoming event (ANNUAL CULTURAL 2019)	Discussed about choreographer and judge of fashion show Date will be decided in first month of January Events are discussed	
5	3/12/2018	9.00 am - 10.00 am	Director office	To discuss about (ANNUAL CULTURAL 2019)	Events are finalized. Discussed food menu. Fashion show responsibility given to the Ms.Nehamam.	

S. No.	Date	Time	Venue	Brief agenda	Action Taken	Remarks
6	24/12/2018	9.00 am - 10.00 am	Director office	To discuss about judge of fashion show. To discuss about practice time and area.	One Judge will be from ayurvedic college faculty and one from JCI. Auditorium can be use for practice. Timing should be between 10 to 4 pm.	
7	19/01/2019	9.00 am - 10.00 am	Director office	To finalize agenda of annual day. To discuss about fashion show prize distribution.	Agenda finalized. Crown+belt+prize money will be given to the winner of fashion show.	
8	28/01/2019	9.00 am - 10.00 am	Director office	To evaluate negative and positive things about annual cultural event 2019 To report about completion of event To prepare expenditure of annual day	Some points need to be improve in future Report of annual day is submitted Budget was prepared	
9	18/02/2019	9.00 am - 10.00 am	Director office	No upcoming event No agenda		
10	18/03/2019	9.00 am - 10.00 am	Director office	No upcoming event No agenda		
11	15/04/2019	9.00 am - 10.00 am	Director office	No upcoming event No agenda		
12	29/6/2019	2.00 pm - 3.00 pm	principal office	No upcoming event No agenda		

Signature of Committee Secretary 

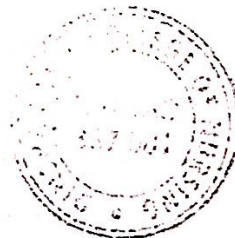
Date: 21/8/19

Time: 3:30 PM

Signature of Principal

Date: 21/8/19

Time: 3:30 PM



Dinsha Patel College of Nursing, Nadiad

Annual committee meeting minute report

Academic Year 2018-19

1. Title of the Committee: Sports Committee

2. Date of Meeting: 19th of each month

3. Details of committee members:

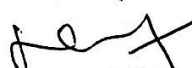
Sr. No.	Name	Designation in committee
1	Dr. B.H. Shelat	Chairman
2	Mr. Nickson Das	Secretary
3	Mr. Virendra Jain	Member
4	Mr. Chirag Christian	Member
5	Mr. Pragnesh Patel	Member
6	Ms. Khushbu Patel	Member
7	Mr. Sebastian Christian	Member
8	Mr. Harsh Patel (SY B.Sc.)	Student Representative
9	Mr. Meet Patel (FY B.Sc.)	Student Representative

4. Annual Report of Committee

S. No.	Date	Time	Venue	Brief agenda	Action Taken	Remarks
1	19/10/2018	9.00 am - 10.00 am	Director office	To take charge of sports from Mr. Pragnesh	Official and physical hand over was taken from Mr. Pragnesh	
2	19/11/2018	9.00 am - 10.00 am	Director office	To discuss about Annual Sports Meet 2018-19 venue and events	District sports complex was decided as venue	
3	29/12/2018	9.00 am - 10.00 am	Director office	To discuss about in charge faculties, about food and ground fees	Incharge for different games were decided and was	

					decided to make food arrangements for students from SNA fund	
4	29/01/2019	9.00 am - 10.00 am	Director office	To discuss about expenditure and success of Annual Sport Meet 2018-19	Expenditure was shown approved in the committee unanimously	
5	21/02/2019	9.00 am - 10.00 am	Director office	To discuss about Biennial celebration of Sports	It was decided by the committee to celebrate Annual Sports Meet biennial	
6	21/03/2019	9.00 am - 10.00 am	Director office	Report of Annual Sport Meet 2018-19 was discussed	It was decided to look the sports equipments for its maintenance	
7	29/04/2019	9.00 am - 10.00 am	Director office	To welcome student representatives in sport committee and to inform about the functioning and their part in the committee	Mr. Harsh Patel (SY B.Sc.) and Mr. Meet Patel (FY B.Sc.) were welcomed and informed about their responsibilities in the committee	
8	27/05/2019	9.00 am - 10.00 am	Director office	To discuss about the feedback received from the student representatives	Student representative gave positive feedback about their participation in the committee	
9	17/06/2019	9.00 am - 10.00 am	Director office	To discuss about letter received from SP University about received letter regarding inter college competition	Due to upcoming examination, it was decided not to participate in university sport competition	

10	13/07/2019	9.00 am - 10.00 am	Director office	To discuss about participation of students in next academic year	It was decided to give 1 hour in 1 week to every class for sports	
11	17/08/2019	9.00 am - 10.00 am	Director office	To review about the performance for the academic year 2018-19	For the next academic year focus to be given on Fitness Center	


Signature of Committee Secretary

Date: 17/08/2019

Time: 12:00 pm

PRINCIPAL
Signature of Principal

Date: 17/08/2019

Time: 12:05 pm

